



## **MINUTES**

**CITY OF SCOTTSDALE POLICE LOCAL BOARD OF THE  
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)  
REGULAR MEETING  
11:00 a.m., Thursday, September 15, 2011  
Human Resources Verde Conference Room  
7575 E. Main Street  
Scottsdale, Arizona 85251**

**PRESENT:** Jack Cross, Chairman/Mayoral Designee  
James Butera, Elected Member (telephonic from 11:49 a.m.)  
Velicia McMillan, Citizen Member/Merit Head  
Jeffrey Walther, Elected Member

**ABSENT:** Jeffrey Burg, Citizen Member

**STAFF:** Colleen Barraza  
Chanda Washington

### **Call to order**

Chairman Cross called the meeting to order at 11:18 a.m. He stated that the first order of business was the acknowledgement of Board Member Burg's excused absence and the expected late arrival of Board Member Butera.

### **Roll call:**

A formal roll call confirmed the members present as stated above.

#### **1. Review and Approval of Meeting Minutes—August 18, 2011**

**BOARD MEMBER WALTHER MOVED TO APPROVE THE REGULAR MEETING MINUTES OF THE AUGUST 18, 2011 PSPRS POLICE LOCAL BOARD MEETING AS PRESENTED. BOARD MEMBER MCMILLAN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF THREE (3) TO ZERO (0). BOARD MEMBER BURG WAS ABSENT AND BOARD MEMBER BUTERA ARRIVED LATER.**

**2. Review and Approval of Executive Session Meeting Minutes—August 18, 2011**

**BOARD MEMBER WALTHER MOVED TO APPROVE THE EXECUTIVE SESSION MEETING MINUTES OF THE AUGUST 18, 2011 PSPRS POLICE LOCAL BOARD MEETING AS PRESENTED. BOARD MEMBER MCMILLAN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF THREE (3) TO ZERO (0). BOARD MEMBER BURG WAS ABSENT AND BOARD MEMBER BUTERA ARRIVED LATER.**

**3. Induction of New Scottsdale Police Officers into PSPRS**

Ms. Washington announced that there were no new Scottsdale Police Officers to induct into the PSPRS.

Chairman Cross suggested that the Board jump ahead to agenda item 5 while awaiting the arrival of Board Member Butera.

**4. Discussion and Vote on the DROP (Deferred Retirement Option Plan) Termination and Normal Retirement Application of Police Officer Owen M. Keefe.**

Chairman Cross announced that he was recusing himself from the discussion and vote on agenda item 4 and that Board Member Butera had not yet arrived.

Ms. Washington reported that Police Officer Owen Keefe was retiring from the DROP on September 28, 2011 with approximately 25.205 years of service. She stated that his paperwork was in order and the monthly pension check associated with this application was \$3,322.21.

**BOARD MEMBER MCMILLAN MOVED TO ACCEPT THE DROP TERMINATION REQUEST OF POLICE OFFICER OWEN M. KEEFE AND TO APPROVE HIS NORMAL RETIREMENT APPLICATION EFFECTIVE SEPTEMBER 28, 2011, SUBJECT TO FINAL PAYROLL CALCULATIONS AND QUALIFIED DOMESTIC RELATIONS ORDERS. THE MONTHLY PENSION ASSOCIATED WITH THIS APPLICATION IS \$3,322.21 TO BEGIN ON OR ABOUT OCTOBER 31, 2011. BOARD MEMBER WALTHER SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF TWO (2) TO ZERO (0). CHAIRMAN CROSS RECUSED HIMSELF. BOARD MEMBER BURG WAS ABSENT AND BOARD MEMBER BUTERA ARRIVED LATER.**

Board Member Butera attended the meeting by telephone at 11:49 a.m. and the Board decided to revote on agenda item 4.

**BOARD MEMBER MCMILLAN MOVED TO ACCEPT THE DROP TERMINATION REQUEST OF POLICE OFFICER OWEN M. KEEFE AND TO APPROVE HIS NORMAL RETIREMENT APPLICATION EFFECTIVE SEPTEMBER 28, 2011, SUBJECT TO FINAL PAYROLL CALCULATIONS AND QUALIFIED DOMESTIC RELATIONS ORDERS. THE MONTHLY PENSION ASSOCIATED WITH THIS APPLICATION IS \$3,322.21 TO BEGIN ON OR ABOUT OCTOBER 31, 2011. BOARD MEMBER WALTHER SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF THREE (3) TO ZERO (0). CHAIRMAN CROSS RECUSED HIMSELF AND BOARD MEMBER BURG WAS ABSENT.**

**5. Discussion and Vote on the DROP (Deferred Retirement Option Plan) Termination and Normal Retirement Application of Police Commander William M. Wilton**

Ms. Washington reported that Police Commander William Wilton entered into the DROP with 20.052 years of service and would be retiring from the DROP as of September 30, 2011 with approximately 25.052 years of service. She stated that his paperwork was in order and the monthly pension check associated with this application was \$4,477.84.

**BOARD MEMBER WALTHER MOVED TO ACCEPT THE DROP TERMINATION REQUEST OF POLICE COMMANDER WILLIAM M. WILTON AND TO APPROVE HIS NORMAL RETIREMENT APPLICATION, EFFECTIVE SEPTEMBER 30, 2011 SUBJECT TO FINAL PAYROLL CALCULATIONS AND QUALIFIED DOMESTIC RELATIONS ORDERS. THE MONTHLY PENSION ASSOCIATED WITH THIS APPLICATION IS \$4,477.84 TO BEGIN ON OR ABOUT OCTOBER 31, 2011. BOARD MEMBER MCMILLAN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF THREE (3) TO ZERO (0). BOARD MEMBER BURG WAS ABSENT AND BOARD MEMBER BUTERA ARRIVED LATER.**

Chairman Cross expressed the Board's appreciation of Police Commander William M. Wilton's many years of service to the citizens of Scottsdale.

**6. Notification of death of Doris Norma Nemetz on August 11, 2011. Mrs. Nemetz was the survivor of retired Police Officer Walter C. Nemetz who retired on April 1, 1983**

Ms. Washington reported that staff was notified last week that Police Officer Walter C. Nemetz' surviving spouse Doris Norma Nemetz passed away on August 11, 2011, noting that as of August 31, 2011 her pension payments would be stopped as a result of this occurrence.

**7. Discussion of IME Scheduling Process and Sharing of Medical Information between Staff, the Examining Physician, and the Employee**

Ms. Washington reported that prior to August 2011 Police Officer James Powers had requested copies of all of the documentation provided to the IME physician including copies of the pepperball training manuals. She noted that staff had fulfilled his request.

She inquired whether the Board would like staff to provide employees with copies of all documentation sent to the IME physician before their appointment or would they rather the documents only be supplied when requested by the employees, since this was not their common practice. Ms. Washington added that Ms. Auckland informed her in a phone conversation that it would be a good idea to implement such a practice.

Chairman Cross inquired whether producing the documents would entail a voluminous amount of work for staff, Ms. Washington responded that the only additional documents to be supplied besides the medical packet would be the letter and pre-employment physical.

Board Member Walther recommended that staff continue to send the standard medical packet to the employees with a letter informing them that they could request copies of the additional documentation if needed.

**8. Report to the Board on Recently Completed Transfers of Prior Service Credits**

Ms. Washington reported that there were no transfers of prior service credits to report.

**CLOSED PUBLIC HEARING**

**9. Motion to Recess into Executive Session**

Chairman Cross deemed it unnecessary to recess into Executive Session.

**RECONVENE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM MEETING  
FOLLOWING EXECUTIVE SESSION**

**10. Board Suggestions for Upcoming Agenda Items**

Chairman Cross confirmed that there were no suggestions for upcoming agenda items. He requested that the Board take a short break in order to contact Board Member Butera.

(Recess occurred from 11:26 a.m. to 11:47 a.m.)

Chairman Cross directed the Board to and address agenda item 4.

**ADJOURNMENT:**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 11:51 a.m.

Respectfully Submitted by:

REVIEWED BY:

Ken Nemec  
PSPRS Police Local Board Secretary

Jack Cross  
PSPRS Chairman/Mayoral Designee